



**ENGINEERING DEPARTMENT
SECOND/SUBSEQUENT IMPROVEMENT PLAN SUBMITTAL CHECKLIST**

PROJECT NAME: _____

PROJECT DESCRIPTION: _____

OWNER/DEVELOPER:

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

PERSON/FIRM PREPARING PLANS:

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

☐ Revised Civil Improvement Plans (Stamped & Signed)

☐ Revised Landscape Plans (Stamped & Signed)

☐ Revised Hydrology Report (Stamped & Signed)

☐ Revised Geotechnical Report (Stamped & Signed)

☐ Revised Sewer Report (Stamped & Signed)

☐ CC & R's (as necessary)

☐ Engineer's Estimate Exhibit "A" (Stamped & Signed)

☐ Revised Official Plat

☐ Revised Boundary Closure Calculations (as necessary)

For Staff Use Only

Submittal Received by: _____ **Date:** _____